

PLEASE COMPLETE CLEARLY

Office Use Only

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TOP (Portrait)

7

Please mark with an X if this is the top

TEACHER TO COMPLETE CLEARLY

SCHOOL NAME

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This is how the child's name will appear on the products. Please complete clearly. If you do not wish the child's name to appear on the products, please leave this section blank.

You can amend your child's name on their online ordering portal.

CHILD'S FIRST NAME[illegible]

CHILD'S SURNAME

[illegible]

CHILD'S FULL NAME

CLASS NAME

We use the class name when packing your orders so that they can be easily distributed. Please keep class names consistent.

PARENT/GUARDIAN INFORMATION

Please fill out in **ALL CAPS**, with **BLACK** or **BLUE** ink

PARENT/GUARDIAN FULL NAME

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PARENT/GUARDIAN EMAIL ADDRESS

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PARENT/GUARDIAN MOBILE NUMBER

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We need your email address and mobile number so we can send your personal order code for the online ordering portal.

DESIGN GUIDE

- 1** Fill the reverse of this sheet with your design
Keep any words or important items **away from the edges.**
- 2** Do not draw a border unless you want it to be printed on your products.
- 3** Use **BOLD & BRIGHT** colours and make sure any items glued on are secure.

PLEASE NOTE - YOU CANNOT ORDER AT THIS STAGE

PLEASE RETURN THIS FORM TO SCHOOL

WE WILL NOTIFY YOU VIA TEXT/EMAIL WHEN YOUR ORDERING PORTAL IS OPEN.

This order form must be returned to the school by:

WE DO **NOT** ACCEPT LATE ARTWORK

Personal data collected on this form will only be used for the purpose of producing customised products supplied by Print Junction Limited, the data will not be shared with any third parties for marketing purposes without your prior consent.

Please mark with an X if this is the top

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TOP (Portrait)

TOP (Landscape)

7

Please mark with an X if this is the top