



Courthill Infant School

Courthill Road, Parkstone, Poole BH14 9HL

☎ 01202 747381

e-mail: office@courthill.coastalpartnership.co.uk

website: www.courthillinfants.co.uk

Headteacher: Mrs Alison Carter



23rd March 2026

Dear Parents / Carers

Sports Day is a fantastic occasion where we are able to celebrate the sporting achievements of the children. This year, our Sports Day will take place on **Friday 22nd May 2026** on the main school field at Baden Powell & St Peter's Junior School (BPSP), from **9.30am until approximately 11.30am (see below for specific year group timings)**. Please read this letter, which includes important information about logistics and what we need from parents.

Due to the whole school logistics of this event, we would really appreciate your support with dropping off and collecting your child from the junior school site or arranging with other families to support you with this. The **drop-off time** at BPSP will be **between 9.15-9.30am**. This is instead of our usual drop-off times at Courthill, so we can support BPSP by minimising disruption on roads around the school during their morning drop-off time. When children arrive, they will sit within their marked class area.

We hope as many parents / carers as possible will stay and support this event. If you have children in more than one year group, you will have the opportunity to spectate the different events throughout the morning. Please note, spectators must stay on the field for the duration of the event and must not walk around the wider school grounds. To ease congestion when leaving the school site, the **collection times** will be as follows for each year group.

Courthill Sports Day at Baden-Powell & St Peter's Junior School (Friday 22 nd May 2026)		
Arrive (all year groups)	9.15-9.30am	Mill Lane entrance
Collection (Year Reception)	11.30am	Mill Lane entrance
Collection (Year 1)	11.40am	Mill Lane entrance
Collection (Year 2)	11.50am	Mill Lane entrance

Please **DO NOT** drive onto the BPSP school site at the beginning and end of the event. Please park in roads in the vicinity of school – please park considerately and **DO NOT park in front of garages or driveways**. The drop-off and collection will be via the **Mill Lane entrance only** (the main school gate) as this is closest to the main field. There will be clear Sports Day signage at the entrances. **Entrance will not be permitted via the Windsor Road gate.**

After the event, children **will need to return to school**, where they will be greeted by school staff at their usual doors at **12 noon**.

IMPORTANT: Although we really need your support with dropping your child to this event and collecting them we appreciate that this will not be possible for a few families. We have a **LIMITED** number of places for children to walk with school adults. To help with the organisation of the morning, we ask that **all** parents/carers complete an online permission slip (click this link <https://forms.office.com/e/iqvGmSZgcU>) stating your availability to drop-off, attend and collect your child. Please complete this form by end of **Friday 1st May**.



If you **cannot** drop-off your child at BPSP, please arrive at Courthill at the usual start time and there will be a staff-supervised walk to BPSP, **leaving Courthill promptly at 8.55am**. If you are unable to collect your child from BPSP to return to Courthill, there will be a staff-supervised walk back to school. If you would like someone else to collect your child from BPSP at the end of the event, to return to Courthill, please state the nominated person on the online permission slip.

Lunch: On this day, children will have packed lunches. If you have booked a hot meal for this day with Chartwells, this will automatically be converted to a Chartwells packed lunch. If you do not have an order placed, or if do not want the Chartwells packed lunch, you must provide a packed lunch from home (no nuts, no nut products). Sorry, Chartwells are not able to provide a special medical diet packed lunch – if this affects your child, please provide a packed lunch from home.

Children should wear PE kit, including trainers, with hair tied back and no jewellery – and sun cream applied if appropriate. **Children will also need a named water bottle**. Your child will not need their book bag on Sports Day. For children with specific medication and/or inhalers, normally held at Courthill, these will be available at BPSP.

In recognition of the children's efforts, each child will receive a certificate to celebrate their participation and will also enjoy an ice lolly back at Courthill during the afternoon. Please let your child's class teacher know if there are any allergies or specific dietary requirements. As an extra special memento, our Year 2 children will also be presented with a Sports Day medal in recognition of their sporting achievements throughout their time at Courthill. The certificates and medals will be awarded back at school after the morning event. Also, with the traditions of typical Sports Days in mind, we are planning to have year group parent races at the end of the morning for those who wish to take part.

There will be a coffee cart available on Sports Day, offering refreshments for parents and carers throughout the morning.

Unfortunately, in the event of severe weather, the event will need to be cancelled. If this is the case, you will be notified by email by 7.45am on the morning of the event. Further information will follow this letter regarding possible reserve dates for year group Sports Days at Courthill if we are unable to run this whole school event at BPSP.

If you have any questions, please speak to your child's class teacher in the first instance.

Yours sincerely,

Mrs Wilson and Coach Aaron
PE and Sports Lead and Specialist P.E Teacher

